Staff Name: _____

Date: _____

ASHMORE PALMS HOLIDAY VILLAGE
71 Hinde Street, Ashmore QLD 4214
GOLD COAST • AUSTRALIA
PH: (07) 5539 3222 FAX: (07) 5597 1576
INT'L FAX: +61 7 5597 1576
sales@ashmorepalms.com.au
www.ashmorepalms.com.au
ABN 33 000 427 118

Semi-Permanent Application Form

Important Note: Bookings will not be Processed/Held/Confirmed until this form has been completed in full and returned to our team here at Ashmore Palms Holiday Village.
Once received, the appropriate checks will be made and a member of our team will make contact with you to process your booking and forward you a confirmation.

APPLICATION DATE: _____ **SITE APPLYING FOR:** _____

APPLICANT 1		APPLICANT 2	
SURNAME		**SURNAME**	
Given Names		Given Names	
Date of Birth		Date of Birth	
Contact No. (W)		Contact No. (W)	
Contact No. (H)		Contact No. (H)	
Contact No. (M)		Contact No. (M)	
Email Address		Email Address	

OCCUPATION		**OCCUPATION**	
Company		Company	
Employer Name		Employer Name	
Employer Ph.		Employer Ph.	
Net Wkly Salary	(after tax)	Net Wkly Salary	(after tax)
Period of Employment		Period of Employment	

OTHER INCOME?	☐ No ☐ Yes	**OTHER INCOME?**	☐ No ☐ Yes
Description		Description	
Weekly Amount		Weekly Amount	

Have you lived at Ashmore Palms before?	☐ No ☐ Yes	Have you lived at Ashmore Palms before?	☐ No ☐ Yes
	If yes, on what site?		If yes, on what site?
	When did you depart?		When did you depart?

APPLICANT 1		APPLICANT 2	
CURRENT ADDRESS		**CURRENT ADDRESS**	
Period There		Period There	
Weekly Rent		Weekly Rent	
Landlord/Agent		Landlord/Agent	
Landlord/Agent Phone		Landlord/Agent Phone	
Reason for Leaving		Reason for Leaving	

PREVIOUS ADDRESS 1 (If at current address less than 3 years)		**PREVIOUS ADDRESS 1** (If at current address less than 3 years)	
Period There		Period There	
Weekly Rent		Weekly Rent	
Landlord/Agent		Landlord/Agent	
Landlord/Agent Phone		Landlord/Agent Phone	
Agent Phone		Agent Phone	

PREVIOUS ADDRESS 2 (If at last 2 addresses for less than a total of 3 years)		**PREVIOUS ADDRESS 2** (If at last 2 addresses for less than a total of 3 years)	
Period There		Period There	
Weekly Rent		Weekly Rent	
Landlord/Agent		Landlord/Agent	
Landlord/Agent Phone		Landlord/Agent Phone	
Agent Phone		Agent Phone	

APPLICANT 1		APPLICANT 2	
TWO VERBAL REFERENCES (EXCLUDING FRIENDS & FAMILY)		**TWO VERBAL REFERENCES (EXCLUDING FRIENDS & FAMILY)**	
Full Name	(1)	Full Name	(1)
Phone	(1)	Phone	(1)
Relationship	(1)	Relationship	(1)
Full Name	(2)	Full Name	(2)
Phone	(2)	Phone	(2)
Relationship	(2)	Relationship	(2)

CURRENT DRIVERS LICENCE	Type:	**CURRENT DRIVERS LICENCE**	Type:
	No:		No:
	State Held: Expiry Date:		State Held: Expiry Date:
18+ Card		18+ Card	
Or Passport No.		Or Passport No.	
Car Registration		Car Registration	
Car Type		Car Type	
Car Colour		Car Colour	

PENSION OR UNEMPLOYMENT BENEFITS (if applicable)		**PENSION OR UNEMPLOYMENT BENEFITS (if applicable)**	
Type		Type	
Weekly Amount		Weekly Amount	
Number		Number	

EMERGENCY CONTACT			
Contact Name		Contact Name	
Relationship		Relationship	
Address		Address	
Phone No.		Phone No.	

DETAILS OF OTHER OCCUPANTS (if applicable)

Full Name	Relationship	Date of Birth	Age	Sex
1.				☐ Male ☐ Female
2.				☐ Male ☐ Female
3.				☐ Male ☐ Female

SIGNATURE OF APPLICANTS AND WITNESSES

APPLICANT 1	APPLICANT 2
I TESTIFY THAT ALL OF THE ABOVE INFORMATION GIVEN BY ME IS TRUE AND CORRECT. I UNDERSTAND THAT IF MY APPLICATION IS DECLINED FOR ANY REASON, ASHMORE PALMS IS NOT AT LIBERTY TO DISCLOSE THE REASON FOR BEING DECLINED.	I TESTIFY THAT ALL OF THE ABOVE INFORMATION GIVEN BY ME IS TRUE AND CORRECT. I UNDERSTAND THAT IF MY APPLICATION IS DECLINED FOR ANY REASON, ASHMORE PALMS IS NOT AT LIBERTY TO DISCLOSE THE REASON FOR BEING DECLINED.
SIGNATURE OF APPLICANT 1	SIGNATURE OF APPLICANT 2
SIGNATURE OF WITNESS	SIGNATURE OF WITNESS
SIGNATURE OF OFFICE RECEPTIONIST	SIGNATURE OF OFFICE RECEPTIONIST
SIGNATURE OF OFFICE TEAM SUPERVISOR	SIGNATURE OF OFFICE TEAM SUPERVISOR

Please note: If you wish to extend your Agreement at any time, a full inspection will be carried out prior. This inspection will take place **every time an extension request is received**. At this time, if Management is not satisfied with the condition of your cabin/site or due to incidents that have occurred during your time with us, your extension will not be granted.

PUBLIC ENQUIRY DEPARTMENT
P.O. BOX 120
CONCORD NSW 2137
TEL: 190 222 0346
Calls charged at $5.45 per minute, higher from mobile and payphones
ABN: 84 087 400 379

TICA Privacy Disclosure Form

This form provides information about how your personal information is handled, as required by the Australian Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we can not process your application. As a professional asset manager we collect personal information about you. The information we collect can be accessed by you by contacting our office.

Primary Purpose:
Before a tenancy is accepted we collect your information to assess the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property. In order to assess your application we disclose your personal information to: The Lessor / Owners for approval or rejection of your application, TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to assess the risk to our clients and verify the details provided in your tenancy application, Referees to validate information supplied in your application and Other Real Estate Agents to assess the risk to our clients

The Agent may also take into account any information that is disclosed to us by TICA relating to attempts by Debt Collection Agencies, Credit Providers and related person to contact or locate you.

Secondary Purpose:
During and after the tenancy we may disclose your personal information to: Trades people to contact you for repairs and maintenance of the property, Tribunals or Courts having jurisdiction seeking orders or remedies, Debt Collection Agencies and affiliated industries, TICA Default Tenancy Control Pty Ltd to record details of your tenancy history, Lessors / Owners insurer in the event of an insurance claim and Future rental references to other asset managers / owners.

In the event of a successful tenancy application the applicant's personal information maybe recorded in the Agent's TICA Virtual Manager System, which will allow the Agent to be advised of any future tenancy applications you make. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlord's exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History database. This information is information that would be available to the Agent on a truthfully completed tenancy application form.

TICA Statement
As the TICA Group may collect personal information about you, the following information about the TICA Group is provided in accordance with the Australian Privacy Principles in the Privacy Act 1988. TICA Default Tenancy Control Pty Ltd (ABN 84 087 400 379) is a tenancy database that records tenants personal information from its members including tenancy application inquiries and tenancy history. TICA Assist Pty Ltd (ABN 28137 488 503) is a database company that records information from mercantile agents and associated industries. In accordance with the Australian Privacy Principles you are entitled to have access to any personal information that we may hold on any of our databases. To obtain your information from the TICA Group proof of identity will be required and can be made by mail to: TICA Public Inquiries PO BOX 120, CONCORD NSW 2137 a fee of $19.80. Full details about TICA's Privacy Policies can be found on TICA's website at www.tica.com.au under Tenant Information and Privacy Policies.

TICA Primary Purpose
The TICA Group collects information from its members and provides such information to other members as a risk management system for the purpose of assessing a tenancy application. The TICA Group does not provide any information that it collects to any other individual or organization other than its own group of companies for any other purpose other than assessing a tenancy application or risk management system or locating system other than government departments and or agencies allowed by law to obtain information from the TICA Group.

The personal information that the TICA Group may hold is as follows: Name, date of birth, drivers license number, proof of age card number and or passport number (except Australian) and address at time of making a tenancy application, comments made by a TICA member in relation to your tenancy, which members you rented through and which members you applied to and which members are seeking you.

Signed By the Applicant/s

Name: _____ Signature: _____ Date:_____

Name: _____ Signature: _____ Date:_____

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